

CALL FOR APPLICATIONS - NOTICE Nr. 5/2025

Instituto de Estudos Políticos - Universidade Católica Portuguesa - Lisboa - Academic Year 2025/2026

2nd cycle (MA The European Union & The Atlantic)

The MA The European Union & The Atlantic is governed by the principles of the Regulation of the MA program (file) from Instituto de Estudos Politicos - Universidade Católica Portuguesa.

1. Eligibility criteria

Admissions are open to applicants who have a bachelor degree.

2. Vacancies

There are 30 vacancies available.

3. Dates

Call	Application Deadline	Results	Registration	Classes Start
1st	From 22nd April to 15 th June 2025	3 rd July 2025	From 3 rd to 6 th July 2025	15 th September 2025
2nd	17 th June to 1 st September 2025	11 th September 2025	From 11 th to 14 th September 2025	15 th September 2025

The last day of applications and registration is also the corresponding payment deadline. Proof of payment made in the last 3 days (in case of bank transfer) of each phase must be submitted to admissions.lisboa@ucp.pt in order to allow the analysis of the application.

4. Required Documents for application

Identification card;

Passport type photograph;

CV;

Motivation Letter (mandatory);

English certificate (mandatory);

Academic transcript (with final grade);

2 recommendation letters (optional);

Notes:

The originals or certified documents are not required for application purposes.



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Authentic documents issued abroad in compliance with the law of that country, and private documents drawn up outside Portugal, legalized by a foreign public official, are considered legalized under Portuguese law provided that the public official's signature is recognized by a diplomatic agent or Portuguese consulate in the respective State and the signature of this agent is authenticated with the respective white consular seal. In the case of documents emanating from signatory or adhering countries to the Hague Convention of October 5, 1961, the documents will be legalized by means of an apostille, pursuant to article 3 of the convention. Legalization procedures are not required for documents issued in countries of the European Union, partner countries of the European Economic Area and the European Free Trade Association, and the United Kingdom.

When the documents to be presented are written in a foreign language other than Spanish, English, French or Italian, the respective translation must be submitted, carried out under the terms provided for in the notarial law.

5. Application Procedure

Applications to UCP (Lisboa) are submitted using an online application form, which can be found here (https://sca.lisboa.ucp.pt/CandidaturasOnline/?checkCookies=1&=check).

In the final part of the submission information regarding payment of the application fee (ATM references for applicants living in Portugal, or UCP IBAN for an international bank transfer for applicants living abroad) will be displayed.

Applications omitting the documents requested, or where the application fee has not been paid will not be assessed.

6. Application assessment, selection and results publication

The selection and ranking of the candidates will be made by the Coordination Professor, Professora Doutora Sonia Ribeiro.

Criteria / Minimum Grade (scale 0-20)	Weight
Motivation&Recomendation letters + Bachelor degree	50%
Curriculum Vitae	25%
Interview	25%

All candidates will be called for an interview. The interview aims to understand the candidate's motivations for attending the course, assess his/her professional experience, and clarify additional elements to the curriculum evaluation. The invitation to the interview will be sent by email to the applicant's email address. When scheduled, unjustified failure to attend the interview will result in an incomplete application.

The approval decision is translated into the attribution, by the jury, of a final classification expressed in the range 10-20 of the whole numerical scale of 0-20, which results from the weighted average of the marks attributed to each of the components, after weighting. The results will be communicated to students via email and expressed as follows: Admitted/Not Admitted.





7. Course functioning and Timetable

The MA The European Union & The Atlantic has a total length of three semesters: two academic semesters and a dissertation semester, with in person daytime classes. Classes usually take place from Monday to Friday, between 2 pm and 7:00 pm. The assessment tests take place from Monday to Friday between 2 pm and 7:00 pm. The teaching language is English.

The academic calendar for 2025/26 is available here file.

8. Tuitions and Fees

Tuitions and fees are set out annually and published in full (file) regarding fees, emoluments, and taxes, so the amounts set in subsequent academic years may be different.

Extract of the Fees Table 2025/2026

(Does not exempt the consultation of the complete and updated document for 2025/2026)

Fees	
Application 1 st	175€
Application 2 nd	205€
Application 3 rd	205€
Application 4 th	205€
Application 5 th	205€
Registration (includes school insurance and student card)	485€
Tuition fees	
1st year - first semester - 5 payments (30 ECTS/semester)	514,50€
1st year - second semester - 5 payments (30 ECTS/semester)	514.50€
2 nd year – first semester – 5 payments (thesis)	1071€

9. Registration procedures

If admitted, the candidate will receive by email all the information regarding the registration process. To conclude the registration, it will be necessary to pay the registration fee and the 1st monthly fee but also fill in the online registration bulletin including the information requested by the Portuguese Higher Education authorities (RAIDES survey).

The applicant's withdrawal is assumed if the registration is not completed within the stipulated period. The originals of previously submitted documents must be presented until October 31, 2025 (fall semester) and March 14, 2026 (spring semester), under penalty of cancellation of registration and there is no refund of amounts paid up to that date. The documents must be presented in their original version or in a certified copy. For archiving purposes in the student's individual file, services may make a copy of the original document submitted, at no cost to the student, returning the original.



10. Accreditation from previously completed training

You can request credit from Accreditation of previously completed training, when requested, will be carried out in accordance with the Institute Accreditation Regulations, applying the defines fees.

12. Contacts

Emails

IEP Admissions: admissions.iep@ucp.pt

MA Course: ma.iep@ucp.pt

Academic Services: academicservices.lisboa@ucp.pt

Treasury: tesouraria.sede@ucp.pt

Contacts:

Admissions IEP Office: 21 721 41 29 Academic Services: 217 214 083

Treasury: 21 721 40 77

Information in person:

Library Building, 2nd floor, Office 4210, Hours, Monday to Thursday, afternoons 3:30-6:00pm.

Lisboa, 16 April 2025

Director of the Institute for Political Studies

(Prof. Doutora Mónica Dias)